

ELLA M. EVERHARD PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD OF TRUSTEES
OCTOBER 16, 2023

Board President, Chris Sieber, called the meeting to order at 7:01 p.m. with the following Board members present: Mr. Bartiromo, Mrs. Cavicchi, Mr. Ferguson, and Mr. Tibbitts. Also attending were Daniel Slife, Library Director; Patty Moutes, Business Manager & Fiscal Officer; and Nicole Moore, Deputy Director.

Bartiromo moved to approve the Regular Meeting minutes of September 18, 2023. Ferguson seconded the motion. Tibbitts abstained. The vote was unanimous. (10-23-80)

Slife presented the October 2023 Director's Report. The following items were mentioned:

- Slife summarized the A.L.i.C.E. training event that was conducted by the Wadsworth Police Department's School Resource Officer. This training was in a different format, which staff preferred. Rather than reenacting scenarios, staff walked through the building with the Resource Officer and discussed potential threats and responses.

Moutes presented the Fiscal Officer's monthly report, the September 2023 financial statements and the investment report. Moutes reported the following month-to-date fund totals: beginning fund balance \$6,922,010; revenue \$158,112; expenses \$233,348; unexpended fund balance \$6,846,774; encumbrances \$726,294; and ending unencumbered fund balance \$6,120,481.

Bartiromo made a motion to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor: Continuing 1.75 levy at \$1,222,400 and five-year 1.0 levy at \$712,400. (See Attached Resolution.) Tibbitts seconded the motion. Roll Call Vote: Bartiromo - Aye; Cavicchi - Aye; Ferguson - Aye; Sieber - Aye; and Tibbitts - Aye. (10-23-81)

Tibbitts moved to accept the September Financial Report. Cavicchi seconded the motion. The vote was unanimous. (10-23-82)

Under the President's Report, a Special Meeting of the Board of Trustees was scheduled for Tuesday, October 24, at 7:15 pm to conduct a Board review of the Library's Mission, Vision and the current draft of the Strategic Plan. If necessary, the Board will set a follow-up date to complete the review. The meeting agenda will include a high-level review of the mission and vision. Trustees were tasked with reflecting on the mission, vision, and draft goals and objectives in light of community feedback.

Main Street Wadsworth's Scare on the Square event will be the evening of Thursday, October 19.

Under the Building & Equipment Committee, Cavicchi noted that Mays Consulting & Evaluation Services conducted another water test. They discovered a leak at the repair made recently by another company. Slife is awaiting the Mays' test results document (it will specify the location of the leak) and will then present his recommendations to the Building and Equipment Committee.

Cavicchi also noted that the final interior signage plan was received and is currently under review.

Under Human Resources Committee, Moore noted that the current draft of Core Competencies was included in the packet.

Tibbitts noted the creation of a new, non-MLIS supervisor position in the Children's Youth & Outreach Services department. He stated the position is expected to be filled by an internal candidate.

Slife presented the October 2023 Personnel Report. New Hires: Reese Calkins, Student Page, CAS, effective 10/17/2023 and Arianna Hudson, Student Page, CAS, effective 10/23/2023. Amended Retirement Dates: Donna Gnatowski amended to 01/05/2023 and Loretta Sussman amended to 09/28/2023. Leaves of Absence: Woody Smith, Manager, FMS, beginning 10/18/2023 and Sam Snodgrass, Manager, CAS, beginning 10/25/2023.

Also included was the creation of a new position: Supervisor, CYOS, effective 12/31/2023.

Bartiromo moved to approve the October Personnel Report. Ferguson seconded the motion. The vote was unanimous. (10-23-83)

Slife presented a revised pay scale that included the addition of the Supervisor, CYOS. This new position is a non-MLIS position.

Cavicchi moved to approve the revised Pay Scale, as presented, effective October 16, 2023. Bartiromo seconded the motion. The vote was unanimous. (10-23-84)

Under New Business, Sieber stated that Lisa Jones accepted another seven-year term as Trustee.

Tibbitts made a motion to recommend Lisa Jones to the Wadsworth City Schools Board of Education for appointment to a seven-year term on the Library's Board of Trustees, from January 2024 thru December 2030. Bartiromo seconded the motion. The vote was unanimous. (10-23-85)

The appointment of a Trustee to the WPL Foundation Board was tabled until next month's regular meeting of the Board.

Bartiromo reported that the Friends of WPL fall book sale grossed \$6,254 before expenses. This is an increase of \$500 over last year's fall book sale.

Cavicchi moved to adjourn the meeting at 7:40 p.m. Bartiromo seconded the motion. All were in favor. (10-23-86)
