

ELLA M. EVERHARD PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD OF TRUSTEES
AUGUST 21, 2023

Board President, Chris Sieber, called the meeting to order at 7:00 p.m. with the following Board members present: Mr. Bartiromo, Mrs. Cavicchi, Mr. Ferguson, Mr. Gerber, Mrs. Jones, and Mr. Tibbitts. Also attending were Daniel Slife, Library Director and Patty Moutes, Business Manager & Fiscal Officer.

Jones moved to approve the Regular Meeting minutes of July 17, 2023. Cavicchi seconded the motion. The vote was unanimous. (08-23-69)

Slife presented the August 2023 Director's Report. The following item was mentioned:

- Work continues on the Strategic Plan. Currently, staff is reviewing the draft summary document and data. Slife noted that the narrative responses of the public were coded and will be cleaned up. The management team will meet Thursday and will be charged with drafting unifying themes, goals and objectives, and concrete tasks. The document provided at the Board retreat will still be in draft form. This will provide for multiple layers of review and agreement. Ultimately, the plan will detail how to accomplish the most for the public over the next five years.

Slife presented the August 2023 Personnel Report. Resignations: Jack Edwards, Page, CAS, effective 08/11/2023; and Madeline Kinch, Page, CAS, effective 08/11/2023. Slife noted that the report title should have been August, 2023, and requires amendment. He also mentioned that he will be posting one open page position and the other two will remain unfilled at this time.

Bartiromo moved to approve the August Personnel Report, as amended with August, 2023 as the report title. Gerber seconded the motion. The vote was unanimous. (08-23-70)

Moutes presented the Fiscal Officer's monthly report, the July 2023 financial statements and the investment report. Moutes reported the following month-to-date fund totals: beginning fund balance \$6,471,387 revenue \$800,017; expenses \$225,221; unexpended fund balance \$7,046,184; encumbrances \$934,645; and ending unencumbered fund balance \$6,111,539.

Tibbitts moved to accept the July Financial Report. Jones seconded the motion. The vote was unanimous. (08-23-71)

Under the President's Report, Sieber reported that Wadsworth students return to school on August 24. Graduating seniors will be the class of 2024 and students entering kindergarten will be the class of 2036. Construction of the new Central Intermediate School (CIS) commenced and it is expected to welcome students in the fall of 2025.

Under the Building & Equipment Committee, Slife recapped the meeting that occurred prior to the regular meeting. He received a quotation from AmeriSeal. He will proceed with the recommended caulking, tuckpointing and cleaning detailed in the quote.

This work will not include the reconstruction of the stone wall above the main lobby. Slife reached out to Medina County District Library to request the name of the consultant that advised on its stone façade issues. The consulting firm, out of Dublin, specializes in roof and building envelope issues. Slife will obtain an assessment from the consultant related to the water intrusion over the main lobby.

Slife provided copies of a proposal and schematic from Library Design Associates for additional shelving for the new materials section of the Library. The proposed shelving will provide more density for the new non-fiction section. The investment will provide a well-rounded representation of new purchases, which ebb and flux over time, and will be representative of a broad pallet of topics, interests and viewpoints. Slife will place the order for six (6) additional display shelves. Lead time for construction is nine to twelve weeks.

Under Old Business, Slife stated that Greenford Library was inundated with responses to its request for library set-up supplies and collection materials. The set-up items that Wadsworth staff offered to Greenford were no longer needed. However, the collection materials are needed and the Friends of the Library will provide them from the book sale inventory.

Under New Business, Slife provided an overview of the Safety Town that is going to be built behind the new fire station. Village buildings will be built by the high school carpentry class. Buildings are available for sponsorship. Sponsorship will include the sponsor's likeness, color pallet, and entity's name on the building. The building may even include a cupola replica. Slife is working to coordinate a sponsorship on behalf of the Library that will be funded by the Foundation and/or Friends of the Library.

Slife is also working with staff and Foundation sponsorship to create a float for future Blue Tip parades that includes a replica of the cupola.

Bartiromo moved to adjourn the meeting at 7:33 p.m. Jones seconded the motion. All were in favor. (08-23-72)