

ELLA M. EVERHARD PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 20, 2023

Board Vice President, Dave Bartiromo, called the meeting to order at 7:00 p.m. with the following Board members present: Mr. Gerber, Mrs. Jones, Mrs. Reese, and Mr. Tibbitts. Also attending was Daniel Slife, Library Director.

Gerber moved to approve the Regular Meeting minutes of February 27, 2023. Jones seconded the motion. The vote was unanimous. (03-23-21)

Slife presented the March 2023 Director's Report. The following items were mentioned:

- Board members absent for the February meeting will note the new report format. Slife requested any further feedback, changes or improvements the Board would like to see. No additional input was offered.
- Slife provided a brief overview of the meeting with Representative Sharon Ray, Wadsworth City Schools Superintendent Dr. Andy Hill, Wadsworth Mayor Robin Laubaugh, Wadsworth City School's Treasurer Doug Beeman, and City of Wadsworth Assistant Director of Public Services Mike Testa. Slife informed the Board that at this point, it is likely some order of income tax reform will be incorporated within the biennial budget, though further details will not be available until the legislature reconvenes after a two-week recess in April. Reese requested that the Mayor's name be corrected in the Director's report.

Slife presented the March 2023 Personnel Report. Resignation: Brett Hamilton, Page, CS, effective 02/17/23.

Tibbitts moved to approve the March Personnel Report. Jones seconded the motion. The vote was unanimous. (03-23-22)

In Moutes' absence, Slife presented the Fiscal Officer's monthly report, the February 2023 financial statements and the investment report. Slife reported the following month-to-date fund totals: beginning fund balance \$6,068,875; revenue \$920,344; expenses \$230,550; unexpended fund balance \$6,758,669; encumbrances \$1,079,208; and ending unencumbered fund balance \$5,679,461.

Bartiromo moved to accept the February Financial Report. Jones seconded the motion. The vote was unanimous. (03-23-23)

Under the President's Report, Bartiromo had no items to report on behalf of Sieber or himself.

Under the Building & Equipment Committee, Slife provided several project updates. Baughman Farm Finishes is in the process of wrapping up repairs and painting of the meeting

room walls and they have done an excellent job addressing the issues. The manufacturer of new lounge furniture paused production to report that the finishes WPL had initially selected were subject to complaints by other clients. After conferring with Library Design and Building & Equipment Committee member Jones, darker complimentary finishes were selected for the lounge chairs and occasional tables. Delivery of the children's furniture is expected by the end of March or beginning of April. Sound panels are due to be reinstalled in the LOFT very soon. Lastly, scheduling is in process for the two last major items with Library Design, the installation of new carpet in the circulation workroom and adult fiction area and the installation of decorative sound panels in the children's stairwell.

Under Human Resources Committee, Tibbitts reported that work is underway to review updated job descriptions. He asked Slife to provide a general recap of the meeting. Slife brought as a first item of business the need to approve the existing job descriptions retroactive to January 1, 2023. These were recommended out of Committee in March of 2023, but not approved by formal action of the Board.

Gerber moved to approve the Job Descriptions as presented retroactive to January 1, 2023. Jones seconded the motion. The vote was unanimous. (03-23-24)

On March 6, the Legislative Services Commission's Legislative Budget Office release a fiscal note and local impact statement on the proposed House Bill 1. This new analysis revealed greater uncertainty about the impact on local subdivisions, including public libraries, and the potential for a greater magnitude of revenue losses to WPL over time due to an inflation adjusted depreciation factor.

Due to growing uncertainty about HB 1's impact on WPL revenues, or any substitute version of this bill which might be incorporated in the biennial budget bill, Slife has suggested holding off on any further changes to reporting relations or leadership succession until the budget picture for the coming biennium has been clarified.

Tibbitts reported that meetings are schedule for the open trustee search and that the applicant pool is strong and growing. It was noted that the application due date was reported incorrectly in the HR Committee minutes as April 24. The correct date is March 24. The Committee will meet on March 28 to review applications and has preliminarily set aside April 25 and 26 for interviews.

Under Old Business, Slife presented the final version of operating policy 2.6 *Animals in the Library*.

Bartiromo moved to approve operating policy 2.6 *Animals in the Library*, as presented. Tibbitts seconded the motion. The vote was unanimous. (03-23-25)

Under New Business, Slife presented a proposed inventory disposal of the three (3) old Ricoh copier/printers that were replaced this winter. Reese noted that the brand was incorrectly listed under the disposal detail sheet provided by Slife. Slife verified that the brand of all three machines is Ricoh.

Reese moved to approve the inventory disposal of three (3) Ricoh copier/printers, as amended. Bartiromo seconded the motion. The vote was unanimous. (03-23-26)

Slife shared an Institution Notice for Liquor Permit received from the Ohio Department of Commerce as notice of application for a New D5 liquor permit for Sclaros Culinary LLC, 102 High Street (the old Spectrum office).

Jones moved to return the Notice to the Ohio Department of Commerce without objection to Sclaros Culinary LLC's application for a New D5 liquor permit. Tibbitts seconded the motion. The vote was unanimous. (03-23-27)

Jones moved to adjourn the meeting at 7:35 p.m. Bartiromo seconded the motion. All were in favor. (03-23-28)
