

ELLA M. EVERHARD PUBLIC LIBRARY  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
FEBRUARY 26, 2024

Board President, Chris Sieber, called the meeting to order at 7:00 p.m. with the following Board members present: Mr. Bartiromo, Mrs. Cavicchi, Mr. Ferguson, Mr. Gerber, Mrs. Jones and Mr. Tibbitts. Also attending were Daniel Slife, Director; Patty Moutes, Business Manager & Fiscal Officer; and Nicole Moore Deputy Director.

Bartiromo moved to approve the Regular Meeting minutes of January 15, 2024. Jones seconded the motion. The vote was unanimous. (02-24-09)

Slife presented the February 2024 Director's Report. The following items were mentioned:

- Slife reported that the Library will stay open on April 8, the date of the upcoming total solar eclipse. While the county school districts are closing, the Medina County District Library System will also remain open. Staff and patrons will be asked to exit the building for the peak half hour around the eclipse totality so that they can experience the once-in-a-lifetime event. Staff and patrons will be given a pair of solar eclipse glasses as they exit the building. The west parking lot will be closed and used as a community viewing location.
- Library staff planned a number of eclipse related programs that will be held leading up to the event. Each program attendee will receive one pair of solar eclipse glasses per program attended.
- Slife reported FEMA previously estimated that the population of Wadsworth could double during the eclipse event. This estimate has since been revised and reduced.

Slife presented the February 2024 Personnel Report. The vacant Associate II, CYOS position was posted as either full-time or part-time. Two qualified part-time applicants were selected. As a result, the vacant thirty-eight (38) hour Associate II, CYOS position is being divided into two (2) twenty (20) hour Associate II, CYOS positions.

Tibbitts moved to approve the February Personnel Report. Gerber seconded the motion. The vote was unanimous. (02-24-10)

Moutes presented the Fiscal Officer's monthly report, the January 2024 financial statements and the investment report. Moutes reported the following month-to-date fund totals: beginning fund balance \$6,654,583; revenue \$137,159; expenses \$233,470; unexpended fund balance \$6,558,272; encumbrances \$1,054,582; and ending unencumbered fund balance \$5,503,690.

Jones moved to approve the transfer of 2024 General Fund Appropriations between objects as follows: \$10,000 from Contingency (8900) to Juvenile Audio Books (4331) to cover the purchase of \$10,000 of Playaway Wonderbooks resulting from the December 2023 restricted donation from the Friends of the Library. Cavicchi seconded the motion. The vote was unanimous. (02-24-11)

Gerber moved to accept the January Financial Report. Tibbitts seconded the motion. The vote was unanimous. (02-24-12)

Under the President's Report, Sieber reported that the Wadsworth City Schools will take a calamity day on April 8 and the students will not be in school on the day of the total solar eclipse. The day falls at the end of spring break and will extend student's break by one day.

Under the Building & Equipment Committee, Cavicchi reported that the committee met on both February 12 and again just prior to the regular meeting.

Cavicchi reported that WR Restoration, Mays Consulting & Taylor Consulting returned and conducted another water spray test. The results did not repeat, instead the water entered the building at a higher location. There is a new theory as to water's entry point. The contractors will return at the next break in the weather that their schedules permit.

Cavicchi reported that seven (7) architectural firms and two (2) engineering firms responded to the request for qualifications. The scoring and ranking were completed and the architectural firm Bialosky ranked highest. A meeting will be scheduled with Bialosky to discuss the project. A financial proposal will be requested for the scope of work.

Slife contacted several law firms and requested a cost estimate to serve as general counsel on the construction projects. Based on his research, he suggested the Board engage Vorys, Sater, Seymour and Pease LLP. The committee recommended the selection.

Jones made a motion to engage Vorys, Sater, Seymour and Pease LLP as construction counsel up to \$20,000 during calendar year 2024. Ferguson seconded the motion. The vote was unanimous. (02-24-13)

Under Old Business, at the January 15, 2024 Organizational Meeting, the Board approved the appointment of Daniel Slife as Deputy Fiscal Officer effective January 1, 2024 through December 31, 2024 at no additional cost above his director's salary, with a surety bond set in the amount of \$50,000.00 renewing annually. Slife was not present to take the oath of office.

Tibbitts administered the Oath of Office to Daniel Slife, Deputy Fiscal Officer, as follows:

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as Deputy Fiscal Officer of the Ella M. Everhard Public Library, Medina County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

Moutes reminded the Trustees of the OLC’s upcoming Northeast Ohio Trustee Dinner to be held on May 2 at 6:00 pm at the Embassy Suites on Rockside Woods Blvd in Independence.

Under New Business, Moutes noted the OLC’s Library Trustee Workshop is scheduled for Saturday, March 9, 2024. Trustees may attend either in person or online with the same access to workshop content. The registration deadline is March 2, 2024. Moutes will register Cavicchi and Ferguson and submit payment to the OLC.

Cavicchi moved to adjourn the meeting at 7:22 p.m. Bartiromo seconded the motion. All were in favor. (02-24-14)

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