

**ELLA M. EVERHARD PUBLIC LIBRARY
REGULAR MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 22, 2021**

Board President, Lisa Jones, called the meeting to order at 7:00 p.m. with the following Board members present: Mr. Bartiromo, Mr. Gerber, Mr. McMahan, Mrs. Reese, and Mr. Tibbitts. Also attending were Daniel Slife, Library Director and Patty Moutes, Business Manager & Fiscal Officer.

As a result of the Covid-19 Pandemic (in accordance with the Ohio General Assembly's legislation temporarily modifying the Open Meetings Act) the meeting was held via Google Meet video conferencing. Public libraries may still conduct virtual meetings according to the requirements of House Bill (HB) 197. This provision of the law was extended by the Ohio General Assembly through passage of HB 404 which extends virtual meetings through July 1, 2021. In order to provide for public viewing, a live stream link was posted to the Library's website fifteen minutes prior to the meeting. The meeting was live streamed to YouTube. Members of the public watching via live stream were not able to address the Board in real-time or be publicly recognized.

Gerber moved to approve the Regular Meeting minutes of January 18, 2021. Bartiromo seconded the motion. The vote was unanimous. (02-21-10)

Slife presented the February 2021 Director's Report. The following item was mentioned:

- Slife noted that while some projects are under way, contract negotiations with Williams Architects are delayed. This will be discussed further with the Building & Equipment Committee.

Slife presented the February 2021 Personnel Report. There were no employment or other personnel actions detailed on the February report.

It was noted that the open Associate, FMS position had not yet been reposted. Thus far, facilities maintenance has been in a sustainable position. It will likely be reposted at the end of February. Also noted were the two Student Page, CAS positions that are not under the hiring freeze. They will be posted if they become necessary to fill.

Tibbitts moved to approve the February Personnel Report. Bartiromo seconded the motion. The vote was unanimous. (02-21-11)

Moutes presented the Fiscal Officer's monthly report, the January 2021 financial statements and the investment report. Moutes reported the following month-to-date fund totals: beginning fund balance \$4,906,813; revenue \$128,067; expenses \$227,697; unexpended fund balance \$4,807,183; encumbrances \$758,013; and ending unencumbered fund balance \$4,049,170.

Gerber moved to accept the January Financial Report. Tibbitts seconded the motion. The vote was unanimous. (02-21-12)

Under the President's Report, Jones stated that the OLC's Library Trustee Workshop would be held virtually on Saturday, March 6, from 8:45 am to 4:30 pm. Moutes would register and pay for any Trustee that would like to attend. The registration deadline is February 28.

Jones and Slife commenced with a governance and standards review. It will include a review of bylaws, operating policies, personnel policies, and all procedures. Documents will be reviewed individually with suggestions made in track-changes. Slife is completing a preliminary assessment for review by the Trustees. Jones would like deliberations on recommended changes to begin when the Board begins in-person meetings.

Under the Building & Equipment Committee, Slife reported that the contract negotiations with Williams Architects are delayed. The Building and Equipment Committee will meet during March to discuss alternative recommendations to the capital projects planned during 2021.

Bartromo moved to adjourn the meeting at 7:12 p.m. Jones seconded the motion. All were in favor. (02-21-13)
