



WADSWORTH PUBLIC LIBRARY EMPLOYEE MANUAL

Chapter: Employee Conduct
Section Number: 7.13
Section Name: Dress Standards
Last Revised:

- A. Employees are expected to dress in an acceptable, professional manner befitting the standards of their position. Clothing must be clean, neat, in good repair and appropriate for the assigned duties. Each supervisor will determine the proper dress standards for his/her department.
- B. Employees who do not meet the standards of this policy will be required to take corrective action, which may include leaving the premises. Work time missed by a non-exempt employee will not be compensated.