



WADSWORTH PUBLIC LIBRARY EMPLOYEE MANUAL

Chapter: Benefits
Section Number: 5.7
Section Name: Military Leaves
Last Revised:

A. MILITARY RESERVES

Ohio National Guard, Defense Corps, Naval Militia and all U.S. Armed Forces reserve component members are authorized up to thirty-one (31) days or a maximum of one hundred seventy-six (176) hours paid leave per calendar year for training purposes. The employee must submit a copy of the Active Duty for Training Orders with the request for leave and complete the required leave papers.

B. UNIFORMED SERVICE LEAVE

A permanent employee, who voluntarily or involuntarily enters any of the Armed Services of the United States, will be granted an unpaid military leave of absence as defined by Section 5903.01 of the Ohio Revised Code. No single leave or combination of leaves may exceed five (5) years unless the service time is for a single, initial period of service.